



# SAMPLE REPORT PAGE

## Project Activity vs Budget Report

By Project Number

Date Range: 01/01/2022 - 08/22/2022

**NOTE:** Below report titles highlighted (Acct. Name, Post Date, Description, Total Budget, Date Range Budget, Total Activity, Ending Balance, & Budget Remaining) and description detail in red for your familiarity of the report format only! Official report title is not highlighted and red text will indicate expense overage only.

Proj	2022 Uniform Allowance	LFD3	Personnel	Active				
<b>Expenses</b>								
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22ALDERMAN</a>	22ALDERMAN		843.39	843.39	0.00	0.00	0.00	843.39
<b>Total Expenses:</b>			<b>843.39</b>	<b>843.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>843.39</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BAMER</a>	22BAMER		900.00	900.00	0.00	0.00	0.00	900.00
<b>Total Expenses:</b>			<b>900.00</b>	<b>900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900.00</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BARNEY</a>	22BARNEY		900.00	900.00	0.00	0.00	0.00	900.00
<b>Total Expenses:</b>			<b>900.00</b>	<b>900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900.00</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BEATTY</a>	22BEATTY		900.00	900.00	0.00	0.00	0.00	900.00
<b>Total Expenses:</b>			<b>900.00</b>	<b>900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>900.00</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BEAUDOIN</a>	22BEAUDOIN		450.00	450.00	0.00	100.65	100.65	349.35
<u>GL Account Number</u>	<u>GL Account Name</u>	<u>Post Date</u>	<u>Description</u>		<u>Vendor Name</u>	<u>Item Number</u>	<u>Activity</u>	
***NO GL ACCOUNT***		04/08/2022	LN Curtis - Beaudoin LS Tee, SS Tees				100.65	
<b>Total Expenses:</b>			<b>450.00</b>	<b>450.00</b>	<b>0.00</b>	<b>100.65</b>	<b>100.65</b>	<b>349.35</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BEAULIEU</a>	22BEAULIEU		796.47	796.47	0.00	102.84	102.84	693.63
<u>GL Account Number</u>	<u>GL Account Name</u>	<u>Post Date</u>	<u>Description</u>		<u>Vendor Name</u>	<u>Item Number</u>	<u>Activity</u>	
001-16-000-53111	Uniforms	07/21/2022	LN Curtis - INV573732 Beaulieu LS/SS Tees		US BANK	7/6/2022 Fejeran PCa	102.84	
<b>Total Expenses:</b>			<b>796.47</b>	<b>796.47</b>	<b>0.00</b>	<b>102.84</b>	<b>102.84</b>	<b>693.63</b>
<u>Account Key</u>	<u>Account Name</u>		<u>Total Budget</u>	<u>Date Range Budget</u>	<u>Beginning Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>	<u>Budget Remaining</u>
<a href="#">22BENSON</a>	22BENSON		900.00	900.00	0.00	168.84	168.84	731.16